

Elite Tech has a 22 year history of providing ISP telecommunications servicing. We are looking for individuals that enjoy being part of a fast-paced environment and working with others. If you have the proper qualifications, hands-on experience and a great attitude we encourage you to apply within!

PLEASE DO NOT APPLY IF YOU CANNOT RELIABLY COMMUTE TO CHARLOTTE MONDAY THROUGH FRIDAY.

Please DO NOT apply if your Project Management Experience is only in Information Technology (IT) or OSP/Fiber/DAS.

WE ARE SPECIFICALLY LOOKING FOR CANDIDATES WITH CENTRAL OFFICE DC POWER EXPERIENCE. THANK YOU.

Duties to include:

Installation

- o Installation of equipment (travel required).
- o Involvement in special projects as needed

Project Management

- o Review of newly awarded projects to assure that the engineered scope of work and material is complete
- o Determine appropriate technicians and material needed to complete project
- o Assure that all needed material and tools are staged for installer to pickup
- o Creation of Methods of Procedures (MOP's).
- o Scheduling of projects in coordination with project management team
- o Provide technical assistance to technicians as well as to customers both remotely and in the field.
- o Conduct Quality audits; identify discrepancies to policies, propose enhanced job quality and productivity standards for technicians and monitor to ensure proper compliance (travel required).
- o Update project management system with status and notes throughout the life of each project
- o Complete and submit job closeouts to customers using online portals and electronic completion forms
- o Submitting job closing/invoicing notices in project management system to corporate office upon completion.
- o Review and approve timesheets for technicians
- o Overall safety of the technicians

Working knowledge of:

- Transport/Access equipment installation, test & turnup
 - o To include new installs, additions, removals, provisioning, software upgrades, and turnup of systems.
- DC Power plant installation, test & turnup
 - o To include new plant installs, additions, replacements, and removals
 - o Power plants, Batteries, primary power and secondary power
 - o -48V and +24V systems
- Central office relay rack and ironwork installation
- General project requirements
 - o Analysis of job specifications and drawings.
 - o Methods of Procedure (MOP).
 - o In-process and final quality inspections.
 - o Online and electronic closeout procedures

Benefits:

Health insurance included. Paid holidays and time off.